

WESTSIDE HOMELESS PARTNERSHIP
Celebrating 14 Years of Hope Happening

Celebration of Hope Happening Luncheon
April 2, 2008

Timeline for Table Captains and Board Members

February 21 – Table Captain Kick-Off Meeting and Training
Jennifer Evans Home
901 Hickorywood
6:30 PM

February 27 – Make-Up Table Captain Training
WHP Office
12 Noon

February 28 – March 16 – Invite guests

March 4 – Hope Happening
WHP Office
12 Noon

March 17 – Mail “Save the Date” cards to guests

March 24 – Table Captains fax or email guest lists to WHP

March 28 – Table Captains contact guests and confirm attendance on Apr 2

March 31 – Table Captains check in with WHP regarding last minute issues

April 2 – Table Captains arrive no later than 11:30 AM
Junior League of Houston – Ballroom
1811 Briar Oaks Lane, 77027

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